

## Minutes of Meeting

A meeting of all the head of the departments was held in the Conference Hall at 11:45 AM regarding discussion about academic calendar of the institute and preparation of departmental activity calendar of all the departments for Odd Semester (2025-26).

Following members were present in meeting:

1. Prof. K.K. Singh (Director General)
2. Dr. Amit Kumar Srivastava (Dean Academics Affairs)
3. Mr. Tripesh Tiwari (HOD ASH)
4. Er. Sanjeev Mishra (HOD ME)
5. Er. Vishwajeet (HOD CE)
6. Er. Hira Singh Yadav (HOD CSE & IT)
7. Er. Amit Kumar Yadav (HOD Agril. Engg.)
8. Er. Prashant Pandey (HOD EE & ECE)

In the meeting following points were discussed and decision taken:

**Point No. 1. Academic Calendar of the Institute for Odd Semester (2025-26):**

In the view of university academic calendar vide notice no. AKTU/RO/2025/7873 dated 11 August 2025, institute has also proposed its academic calendar for Odd Semester 2025-26, in which all the particulars of university's academic calendar had been mentioned along with holidays declared by the university vide notice no. ए०के०टी०यू०/कुस०का०/स्था० /2024/5467 dated 30 December 2024. In the academic calendar of the institute dates of conduction of all the sessionals & PUT and other events had also been proposed and mentioned which had been presented before the members of meeting.

**Point No. 2. Preparation of Departmental Activity Calendar:**

It was expected from all the head of departments to prepare departmental activity calendar in light of institute's academic calendar for Odd Semester 2025-26, in which zonal and state level Sports Fest will also be mentioned. Head of

Mechanical Engineering & Agriculture Engineering departments had informed that students of their departments had planned to go for training to Central Farm Machinery Training & Testing Institute, Tractor Nagar, Budni (M.P.) from 01 September 2025 to 26 September 2025. Industrial training slots has been already booked from training organisation for skill development of our students as required in course curriculum. Similarly the students of Computer Science and Engineering & Information Technology department are already doing their training porogram organised by Softpro in the institute from 11 August 2025. Therefore, in this regard all the related head of departments had been expected to complete the course syllabus of the respective students after training by converting laboratory schedule into theory classes as well as taking extra classes (if required).

Meeting ended with thanks to chair.

(Dean Academics Affairs)

**Office of Dean Academic Affairs  
BSSITM, Nigohan, Lucknow (U.P.)**

BSSITM/DAA/2025-26/ 17

Date: 13.08.2025

Copy forwarded for information, necessary action and records:

- Hon'ble Chairman for kind information
- Hon'ble Vice Chairperson for kind information
- Director General BSSGI
- All the hods (CSE, IT, ME, EE, ECE, CE, AGE & ASH)
- Guard File

(Dean Academics Affairs)  
13/8/2025



AKTU 648

**BSSITM**

BTE 2289

**BABU SUNDER SINGH INSTITUTE OF TECHNOLOGY & MANAGEMENT**

(Approved By AICTE, Govt. of India &amp; Affiliated to AKTU, BTE Lucknow)

NH-24B, Raebareilly Road, Nigohan, Lucknow (U.P.) - 226302

Tel. : +91 7897462222, 7897472222, www.bssitm.com, Email : info@bssitm.com

**Academic Calendar 2025-26 (ODD SEM)**

S. No	Particulars	Date	Day
1	Registration for 2nd to 4th year	11 Aug to 20-Aug-25	Monday to Wednesday
2	Commencement of 2nd to 4th year Classes	14-Aug-25	Thursday
3	Independence Day Celebration	15-Aug-25	Friday
4	Janmastmi	16-Aug-25	Saturday
5	Commencement of 1st year Classes	18-Aug-25	Monday
6	Teacher's day Celebration & Id-e-Milad	05-Sep-25	Friday
7	Engineer's Day (Visvesvaraya B'day)	15-Sep-25	Monday
8	Completion of syllabus for I Sessional Test-2025 (1/3 of the total syllabus)	16-Sep-25	Tuesday
9	Viswakarma Poojan	17-Sep-25	Wednesday
10	First Sessional Test 2025	18-Sep to 20-Sep-25	Thursday to Saturday
11	Result of First Sessional Test 2025	23-Sep-25	Tuesday
12	Mahanavmi	01-Oct-25	Wednesday
13	Dussehra and Gandhi Jayanti & Shastri Jayanti	02-Oct-25	Thursday
14	College Founder's & Plantation Day	08-Oct-25	Wednesday
15	Fresher's Party "TARANG 2K25"	11-Oct-25	Saturday
16	Completion of syllabus for II Sessional Test-2025 (2/3 of the total syllabus)	14-Oct-25	Tuesday
17	Dr. APJ Abdul Kalam B'day	15-Oct-25	Wednesday
18	Second Sessional Test 2025	16-Oct to 18-Oct-25	Thursday to Saturday
19	Dipawali, Goverdhan Pooja & Bhaidooj Holiday	20-Oct to 23-Oct-25	Monday to Thursday
20	Result of Second Sessional Test 2025	25-Oct-25	Saturday
21	Completion of Full Course	12-Nov-25	Wednesday
22	Pre University Test (PUT)-2025	17-Nov to 22-Nov-25	Monday to Saturday
23	Christmas day	25-Dec-25	Thursday
24	*Preparation Leave	*As per AKTU Schedule & Notification	
25	*Issue of Admit cards of odd semester		
26	*End Semester Practical Examination		
27	*Winter Break		

DIRECTOR

15/8/2025