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**BSSITM**

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**BABU SUNDER SINGH INSTITUTE OF TECHNOLOGY & MANAGEMENT**

(Approved By AICTE, Govt. of India & Affiliated to AKTU, BTE Lucknow)

NH-24B, Raebareilly Road, Nigohan, Lucknow (U.P.) - 226302

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## NOTICE

All the members of the Hostel and Canteen Management Committee (HCMC) are hereby informed that a meeting has been scheduled on 18-05-2026 at 03:00 PM to discuss about the application received from VIVEKANAND Boys Hostel for the organization of "Bada Mangal Bhandara" on 19-05-2026(Tuesday).

Member Secretary,  
HCMC

**Office of Dean Students' Welfare  
BSSITM, Nigohan, Lucknow (U.P.)**

BSSITM/DSW/2025-26/ HCMC/123

Date: 16/05/2026

Copy forwarded for information, necessary action and records:

- Hon'ble Chairman for kind information
- Hon'ble Chairperson for kind information
- Director General BSSGI
- Director
- All members of Hostel and Canteen Management Committee (HCMC)
- Registrar
- Guard File

Member Secretary,  
HCMC

H/W  
20/5/26

Ref. No:

Date: 12/05/2026.

Attendance

Attendance of meeting Held for HCMC meeting for organization  
of Badamungal on- 19/05/2026.  
Bhamdara.

S.NO.	NAME OF FACULTY	DEPARTMENT	SIGNATURE
1	Prof. Dr. R.K. Singh	Director General	RK Singh
2	Dr. Amit K. Srivastava	DAA, Special Inviter	Amit K. Srivastava
3	Er. Vishwajit	DSW & HOD (CE)	Vishwajit
4	Er. Hrishabh Singh Yadav	Member	Hrishabh Singh
5	Er. Ramesh Kumar	Member	Ramesh Kumar
6	Er. Raj Kumar Singh	Member	Raj Kumar Singh
7	Avaneendra Kumar A.O.	Member	Avaneendra Kumar
8	Er. Amit K. Yadav	Member / HOD MG	Amit K. Yadav
9	Amit Upadhyay (swa) (C.E)	Student	Amit U.
10	Archit Dubey (P.E)	Student	Archit Dubey
11	Prashant Kumar (C.E)	Student	Prashant Kumar
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&  
MANAGEMENT



GPS Map Camera

Bhagwan Pur, Uttar Pradesh, India

H23w+jhq, Bhagwan Pur, Uttar Pradesh 226302, India

Lat 26.553974° Long 81.046534°

Monday, 18/05/2026 11:35 AM GMT +05:30



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MANAGEMENT



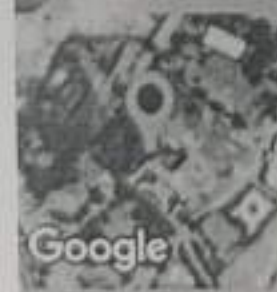
GPS Map Camera

Bhagwan Pur, Uttar Pradesh, India

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Lat 26.554013° Long 81.046479°

Monday, 18/05/2026 03:22 PM GMT +05:30



Google

## Minutes of Meeting

The meeting of the Hostel and Canteen Management Committee (HCMC) was convened on 18-06-2026 at 03:00 PM to deliberate upon the organization of "Bada Mangal Bhandara" on 19-05-2026(Tuesday).

Following members were present in the meeting:

S. No.	Name	S. No.	Name
1	Dr. (Prof.) K. K. Singh, Director General (Special Invitee)	7	Er. Hira Singh Yadav, Member Secretary
2	Dr. Amit Kumar Srivastava, Dean Academics (Special Invitee)	8	Er. Ramesh Kumar, Assistant Professor EE
3	Er. Amit Kumar Yadav, HOD ME (Special Invitee)	9	Mr. Prashant Kumar (Student)
4	Er. Vishavjeet, Dean Students' Welfare & Convener	10	Amit Upadhayay (Student)
5	Er. Raj Kumar Singh (Dy. Registrar)	11	Archit Dubey (Student)
6	Mr. Avanindra Verma, (Account Officer)		

The meeting commenced with a brief introduction and outlining of the agenda, emphasizing the organization of " Bada Mangal Bhandara".

### **Meeting Proceedings:**

#### **1. Introduction and Welcome**

The meeting commenced with a brief introduction by the Convener. The agenda of the meeting was outlined, emphasizing the successful execution, coordination, and planning required for the organization of the "Bada Mangal Bhandara".

#### **2. Key Discussions & Decisions**

- a. Venue & Layout:- Finalization of the distribution area to ensure smooth crowd management and separate lines for students, staff, and visitors.
- b. Menu & Catering:- Discussion on the food items to be prepared, raw material procurement, and ensuring strict quality, hygiene, and cleanliness standards.
- c. Budget & Finance:- Review of the estimated expenditure by the Account Officer (Mr. Avanindra Verma) and allocation of funds.
- d. Student Volunteer Coordination:- Assigning responsibilities to the student representatives (Mr. Aman Tiwari and Ms. Anshika Mishra) to manage student volunteers for food distribution and queue control.
- e. Waste Management:- Ensuring adequate disposal bins are placed around the campus to keep the premises clean during and after the event.

### 3. Action Items & Responsibilities

S. N.	Task Description	Assigned To	Deadline
1	Procurement of raw materials and catering setup	Hostel Wardens / Mess Committee	Prior to event
2	Budget clearance and vendor payments	Mr. Avanindra Verma (AO)	On-going
3	Mobilization and duty assignment of student volunteers	Mr. Aman Tiwari & Ms. Anshika Mishra	Immediate
4	Cleanliness and waste disposal management	HCMC Support Staff	Event Day

Minutes Prepared By: Er. Hira Singh Yadav (Member Secretary)

Minutes Approved By: Er. Vishavjeet (Dean Students' Welfare & Convener)

Member Secretary,  
HCMC

**Office of Dean Students' Welfare  
BSSITM, Nigohan, Lucknow (U.P.)**

BSSITM/DSW/2025-26/HCMC/124

Date: 18/05/2026

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- Hon'ble Chairperson for kind information
- Director General BSSGI
- Director
- All members of Hostel and Canteen Management Committee (HCMC)
- Registrar
- Guard File

  
Member Secretary,  
HCMC



Bhagwan Pur, Uttar Pradesh, India  
H22w+mw4, Bhagwan Pur, Uttar Pradesh 228302, India  
Lat 26.551565° Long 81.047503°  
Tuesday, 19/05/2026 02:20 PM GMT +05:30



Bhagwan Pur, Uttar Pradesh, India  
H22w+mw4, Bhagwan Pur, Uttar Pradesh 228302, India  
Lat 26.551568° Long 81.0475°  
Tuesday, 19/05/2026 02:30 PM GMT +05:30

सुर्वा मे,

Date - 15/05/2026

श्रीमान DSW Sir

BSSIT 19 Aligarh Lucknow

प्रा. - Horden Vivekanand Boys Hostel.

विषय - संस्थान परिसर मे दिनांक 19/05/2026 मंगलवार को बड़े मंगल के शुभ अवसर पर छात्रों, शिक्षकों, कर्मचारियों एवं निगोहों के आस-पास के आम जनता के लिए विगत मंगल आयोजित करने के सम्बन्ध में,

महोदय,

सादर अर्पण करना है कि विगत वर्षों के भारी वार्षिक भी हम छात्र आप लोगों के आसपास सहयोग से उपरोक्त कार्यक्रम सम्पादित करना चाहते हैं जिससे छात्रों के अन्दर समाज सेवा के साथ-साथ उनमें संतुष्टि का भी विकास होला है

अतः Hostel and Canteen Management Committee के संयोजक महोदय (DSW) एवं अन्य सभी माननीय सदस्य जग से निवेदन है कि हम छात्रों के समर्थन स्वीकार कर भण्डार का कार्यक्रम करवाने की कृपा करें। इसमें हम छात्रों का भी यथासम्भव अर्थिक योगदान रहेगा।

अपका आज्ञाकारी शिष्य  
Rohant Kumar (C.E.)  
Amit Upadhyay (C.E. 3rd)

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financial to  
DSW  
#11/11  
15/5/26