



AKTU 648

**BSSITM**

BTE 2289

**BABU SUNDER SINGH INSTITUTE OF TECHNOLOGY & MANAGEMENT**

(Approved By AICTE, Govt. of India &amp; Affiliated to AKTU, BTE Lucknow)

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## Office Order

In continuation of the decisions taken in the meeting of the Examination Committee held on 12/05/2026 vide notice no. BSSITM/2025-26/EXAMCELL/19 regarding the conduct of Practical/Laboratory Examinations for the Academic Session 2025-26 (Even Semester), all concerned are hereby informed that the guidelines and procedures already discussed and approved by the committee must be strictly followed by each and every department during the conduct of laboratory examinations.

In this regard, the Director General has constituted a Scrutiny Committee for verification and scrutiny of the Project/Practical/Laboratory Examinations conducted by the departments. The constitution of the committee is as follows:

1. Er. Hira Singh Yadav (Head, CSE) - Convener
2. Er. Pankaj Kumar (Head, Agril Engg.) - Member
3. Er. Vishavjeet (Head, CE) - Member Secretary

The Scrutiny Committee shall examine and verify whether the Project/Practical/Laboratory Examinations are being conducted strictly in accordance with the approved guidelines, university norms, and institutional procedures. The committee shall also verify all relevant records/documents including attendance sheets, practical files, evaluation sheets, award lists, viva-voce records, laboratory infrastructure, and other examination-related documents.

All Heads of Departments, laboratory in-charges, and subject teachers are directed to ensure complete compliance with the prescribed norms and maintain proper transparency and discipline during the conduct of Project/Practical/Laboratory Examinations.

All concerned are directed to comply with the above instructions strictly.

(Director General)

**Office of Director General  
BSSITM, Nigohan, Lucknow (U.P.)**

BSSITM/DG/2025-26/ 20

Date: 22/05/2026

Copy forwarded for information, necessary action and records:

- Hon'ble Chairman for kind information
- Hon'ble Chairperson for kind information
- Director
- Dean Academic Affairs
- Scrutiny Committee Members
- All the hods (CSE, IT, AI&ML, ME, EE, ECE, CE, AGE & ASH)
- Website In-charge
- Registrar
- Guard File

*KK Singh*  
22-05-26  
(Director General)