



AKTU 648

BSSITM

BTE 2289

BABU SUNDER SINGH INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Approved By AICTE, Govt. of India & Affiliated to AKTU, BTE Lucknow)
NH-24B, Raebarely Road, Nigohan, Lucknow (U.P.) - 226302

Tel. : +91 7897462222, 7897472222, www.bssitm.com, Email : info@bssitm.com

NOTICE

All the members of the Resource Generation, Purchase and Campus Maintenance Committee (RGP&CMC) are hereby requested to attend a meeting scheduled to be held in the Office of the Director General on 03 June 2026 (Wednesday) at 2:15 PM to deliberate upon and take appropriate decisions on the following agenda items:

1. Discussion regarding vinyl printing on campus display boards to enhance the campus ambience and create a positive impression among admission aspirants and visitors.
2. Servicing and maintenance of the RO water purification systems installed across the campus.
3. Purchase of cleaning and housekeeping materials required for effective campus maintenance.

The meeting will be conducted under the guidance of the Director General, who is cordially invited to attend the meeting as a Special Invitee.

All concerned members are requested to make it convenient to attend the meeting on time.

Er. Abhishek Singh, Registrar
(Member Secretary, RGP&CMC)

**Office of Dean Academic Affairs
BSSITM, Nigohan, Lucknow (U.P.)**

BSSITM/DAA/2025-26/(RGP&CM) - 98

Date: 03/06/2026

Copy forwarded for information, necessary action and records:

- Hon'ble Chairman for kind information
- Hon'ble Chairperson for kind information
- Director General BSSGI
- Director
- All members of RGP&CMC
- Registrar
- Guard File

(Member Secretary, RGP&CM)



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Ref. No:

Date: 03.06.26

Attendance

Attendance of meeting Held for (i) Printing of Vinyl Signage with lamination (ii) Repair & Servicing of 50Ltr U.V. RO Plant. (iii) Purchase of cleaning items (Brooms, Phenyl, Acid, Brush etc)

Table with 4 columns: S.NO., NAME OF FACULTY, DEPARTMENT, SIGNATURE. Rows 1-9 contain handwritten entries for various faculty members and departments. Rows 10-20 are crossed out with a diagonal line.



Bhagwan Pur, Uttar Pradesh, India 

H23W+cpw, Bhagwan Pur, Uttar Pradesh 226302, India

Lat 26.553887° Long 81.021716°

Wednesday, 03/06/2026 02:19 PM GMT +05:30

Google

GPS Map Camera

Minutes of Meeting

A meeting of the Resource Generation, Purchase and Campus Maintenance Committee (RGP&CMC) was held in the Office of the Director General on 03 June 2026 (Wednesday) at 2:15 PM to deliberate upon and take appropriate decisions on the following agenda items:

1. Discussion regarding vinyl printing on campus display boards to enhance the campus ambience and create a positive impression among admission aspirants and visitors.
2. Servicing and maintenance of the RO water purification systems installed across the campus.
3. Purchase of cleaning and housekeeping materials required for effective campus maintenance.

The meeting was conducted under the guidance of the Director General, who was cordially invited as a Special Invitee for the said meeting.

Following members were present in the meeting:

S. No.	Name	Remark	S. No.	Name	Remark
1	Prof. (Dr.) K.K. Singh, Special Invitee	Present	6	Mr. Amit Kumar Singh	Present
2	Dr. Amit Kumar Srivastava, Convener	Present	7	Mr. Lal Chand	Present
3	Er. Vishavjeet, DSW & HOD, Civil Engineering	Present	8	Mr. Surya Prakash Patel	Present
4	Er Suarabh Bajpai, HOD Nominee	Present	9	Er. Abhishek Singh, Member Secretary	Present
5	Mr. Avaneendra Verma	Present			

Point No. 1: Discussion regarding vinyl printing on campus display boards:

The Committee deliberated upon the need to enhance the overall campus ambience through the installation of attractive vinyl displays at prominent locations across the campus. It was observed that aesthetically designed display boards highlighting the institution's achievements, academic excellence, infrastructure, amenities, placement records, and student activities would create a positive and lasting impression on admission aspirants, parents, visitors, and other stakeholders.

After detailed discussions, it was resolved to undertake vinyl printing work for selected display boards across the campus. The content and design of the displays shall be finalized by the concerned committee in consultation with the Director General. The work is to be completed before the commencement of admission counselling and admission-related activities for the Academic Session 2026-27.

For this purpose, quotations were invited from three vendors, and a comparative statement of rates for vinyl printing with and without lamination was prepared by the Resource Generation, Purchase and Campus Maintenance Committee (RGP&CMC). The quotations received from the vendors were thoroughly scrutinized and discussed in detail by the Committee.

Upon evaluation of the comparative statement and considering the lowest rates quoted, the Committee unanimously recommended **M/s Sani Printers, Nigohan, Lucknow** for carrying out the vinyl printing work. The recommendation was approved by the Committee and forwarded to the Competent Authority for final approval and necessary action.

Point No. 2: Servicing and Maintenance of RO Systems:

The Committee reviewed the condition of the five RO water purification systems (50 L UV plants) installed at various locations on the campus, namely Vivekanand Boys Hostel, BSSITM Ground Floor, BSSITM First Floor, Saraswati Girls Hostel, and BSSCOP. The members emphasized the necessity of ensuring an uninterrupted supply of safe, clean, and hygienic drinking water for students, faculty members, and staff.

After detailed deliberations, it was resolved to undertake comprehensive servicing and maintenance of all RO systems installed on the campus. Replacement of filters, membranes, UV lamps, and other essential components, wherever required, shall be carried out on priority to restore and maintain optimum performance of the systems.

The Committee further resolved that a preventive maintenance schedule be prepared and implemented to ensure the efficient and continuous functioning of the RO plants. In order to maintain service quality and minimize downtime, the institution shall enter into an Annual Maintenance Contract (AMC) for all the RO systems.

The Committee noted that a quotation for servicing and AMC had been received from Aryan Aqua Life Care, Mohanlalganj, Lucknow, which includes comprehensive servicing along with a one-year warranty under the AMC. The competent authority was authorized to examine the quotation and proceed with the necessary action as per institutional norms and requirements.

Point No. 2: Purchase of Cleaning and Housekeeping Materials:

The committee reviewed the existing stock of cleaning and housekeeping materials as informed by Central Store Keeper and Administrative Officer. In this regards following items were indented by Store Keeper:

S. No.	Items	Quantity	S. No.	Items	Quantity
1	सीक झाड़	50 Pcs.	10	छोटा घड़ी साबुन	48 Pcs.
2	बड़ा फूल झाड़	40 Pcs.	11	छोटा लाइफबाय साबुन	24 Pcs.
3	फिनायल	40 Ltr.	12	बड़ा पोछा	50 Pcs.
4	हार्पिक	40 Ltr.	13	हैंडवाश पाउच	50 Pcs.
5	एसिड	40 Ltr.	14	बड़ा प्लास्टिक जूना	12 Pcs.
6	बड़ा वाईपर	25 Pcs.	15	तार जूना	12 Pcs.
7	निरमा	40 Kg	16	टॉयलेट ब्रश	10 Pcs.
8	डस्टिंग ब्रश	25 Pcs.	17	डूनेज क्लीनर	30 Ltr.
9	डस्टिंग कपड़ा	50 Pcs.	18	डस्टबिन ब्लैक पॉलिथीन	5 Kg

It was resolved to procure the required cleaning and housekeeping materials as per the approved requirements. The procurement shall be carried out in accordance with the Institute's purchase procedures and budgetary provisions by inviting quotations to ensure competitive pricing.

For this purpose, the Administrative Officer and Accounts Officer were instructed to obtain quotations from reputed vendors and submit the comparative statement to the Convener, Resource Generation,

Purchase & Central Maintenance Committee (RGP&CMC), for scrutiny and finalization of the purchase process.

The meeting concluded with a vote of thanks to the Chair.

(Member Secretary, RGP&CMC)

**Office of Dean Academic Affairs
BSSITM, Nigohan, Lucknow (U.P.)**

BSSITM/DAA/2025-26/(RGP&CMC) - 99

Date: 04/06/2026

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- Director
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(Member Secretary, RGP&CM)