

**AKTU 648****BSSITM****BTE 2289****BABU SUNDER SINGH INSTITUTE OF TECHNOLOGY & MANAGEMENT**

(Approved By AICTE, Govt. of India &amp; Affiliated to AKTU, BTE Lucknow)

NH-24B, Raebarely Road, Nigohan, Lucknow (U.P.) - 226302

Tel. : +91 7897462222, 7897472222, www.bssitm.com, Email : info@bssitm.com

## NOTICE

As per the instructions of the Director General, all the members of Institute Academic committee (IAC) and Director are requested to remain present in the Conference Hall, Director General's Office on 22/06/2026 at 11:00 AM for a discussion on the following matters:

1. Departmental Facebook Page Liking and Promotion Status.
2. Progress Status of New Session Seating Arrangement.
3. Allocation of ICT room for Mechanical Engineering Department.
4. Final Year Result Analysis even semester 2025-26.
5. Company Details for Placement Activities and Opportunities.
6. Progress status of social awareness and cross cutting issue.
7. Expert Talks and Guest Lectures

(Member Secretary, IAC)

**Office of Dean Academic Affairs**

**BSSITM, Nigohan, Lucknow (U.P.)**

**BSSITM/DAA/2026-27/106**

**Date: 22/06/2026**

Copy forwarded for information, necessary action and records:

- Hon'ble Chairman for kind information.
- Hon'ble Chairperson for kind information.
- Director General, BSSGI.
- Director.
- All Heads (CSE, IT, AI&ML, ME, EE, ECE, CE, AGE & ASH).
- In-charge Website.
- Registrar.
- Guard File.

(Member Secretary, IAC) 22/06/26



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Ref. No:

Date: 22.06.26

Attendance

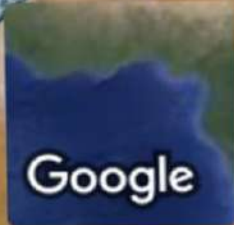
Attendance of meeting Held for Facebook liking, I.C.T Room, Result Analysis, Company Detail & etc.

S.NO.	NAME OF FACULTY	DEPARTMENT	SIGNATURE
1	Prof. Dr. K.K. Singh	Director General	K.K. Singh 22/6/26
2	Prof. Dr. R.S. Singh	Director	R.S. Singh 22/6/26
3	Dr. Amit. K. Srivastava	Dean Acad. Affairs	Amit K. Srivastava 22/6/26
4	Er. Hira Singh Yadav	HOD (CSE)	Hira Singh Yadav 22/6/26
5	Er. Vishvajit	HOD (CCE) & DSW	Vishvajit 22/6/26
6	Er. Prashant Pandey	HOD EE & EC	Prashant Pandey 22/6/26
7	Er. Sanjeet Mishra	HOD ME	Sanjeet Mishra 22/6/26
8	Dr. Dharmendra Singh	HOD, AIML	Dharmendra Singh 22/6/26
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**SINGH INSTITUTE  
OF  
TECHNOLOGY  
&  
MANAGEMENT**



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Monday, 22/06/2026 11:06 AM GMT +05:30

## Minutes of Meeting

A meeting of all the members of Institute Academic committee (IAC) members and Director was held in the conference hall on 22 June 2026 at 11:00 AM under the chairmanship of the Director General to discuss following points:

1. Departmental Facebook Page Liking and Promotion Status.
2. Progress Status of New Session Seating Arrangement.
3. Allocation of ICT room for Mechanical Engineering Department.
4. Final Year Result Analysis even semester 2025-26.
5. Company Details for Placement Activities and Opportunities.
6. Progress status of social awareness and cross cutting issue.
7. Expert Talks and Guest Lectures

Following officials were present in the meeting :

S. No.	Name	S. No.	Name
1	Prof. (Dr.) K.K. Singh, Special Invitee	5	Er. Sanjeev Mishra, Representative, ME
2	Prof. (Dr.) R.S. Mishra, Special Invitee	6	Er. Hira Singh Yadav, HOD CSE
3	Dr. Amit Kumar Srivastava, Dean Academic Affairs and Convener	7	Dr. Dharmendra Singh, HOD AIML
4	Er. Vishavjeet, HOD, CE	8	Er. Prashant Pandey, HOD, EE & ECE and Member Secretary

During the meeting, the following points were discussed and resolved:

### **Point No. 1. Departmental Facebook Page Promotion**

As per instruction received from competent authority, the Director General reviewed the status of departmental Facebook pages and emphasized the need to enhance the online visibility of the institution. It was resolved that each department shall make necessary efforts to increase the number of likes on its official Facebook page to more than 1,000. The progress shall be reviewed in the next meeting scheduled on 29 June 2026.

### **Point No. 2. Progress Status of New Session Seating Arrangement.**

The committee reviewed the progress of seating arrangements for the upcoming academic session 2026-27. The responsibility for the work has been assigned to Er. Hira Singh Yadav. The work is currently in progress and the final report shall be submitted on or before 26 June 2026.

### **Point No. 3. Allocation of ICT Room**

The proposal regarding the allocation of the ICT Room to the Mechanical Engineering Department was discussed. However, the matter could not be finalized due to the absence of Er. Amit Yadav, HoD, Mechanical Engineering. The Dean Academics Affairs instructed Mr. Sanjeev Mishra, representative of the Mechanical Engineering Department, to discuss the matter with the concerned HoD and submit the department's recommendation for further consideration.

### **Point No. 4. Final Year Result Analysis (Even Semester 2025–26)**

The Director General reviewed the submission status of Final Year Result Analysis reports for the Even Semester 2025–26. It was noted that the reports have been submitted only by the Electrical Engineering (EE), Electronics & Communication Engineering (ECE), and Civil Engineering (CE) departments. The departments of Mechanical Engineering (ME), Agriculture Engineering (AG), Computer Science Engineering (CSE), and Information Technology (IT) have not yet submitted the reports. All concerned departments were instructed to submit both hard copies and soft copies through email to the Office of Dean Academic Affairs at the earliest.

### **Point No. 5. Submission of Placement Company Details**

The committee reviewed the status of company details submitted for placement activities. It was noted that only the Electrical Engineering (EE) and Civil Engineering (CE) departments have submitted the required information. The departments of Mechanical Engineering (ME), Agriculture Engineering (AG), Computer Science Engineering (CSE), Information Technology (IT), and Artificial Intelligence & Machine Learning (AI&ML) were instructed to submit the required company details as soon as possible.

### **Point No. 6. Social Awareness and Cross-Cutting Issues Activities**

The committee reviewed the status of activities conducted under Social Awareness and Cross-Cutting Issues. It was informed that all departments have conducted the activities except the Agriculture Engineering Department due to the demise of the mother of the concerned faculty member. Reports have been submitted only by the Electrical Engineering (EE) and Civil Engineering (CE) departments. The remaining departments were instructed to submit their reports at the earliest.

### **Point No. 7. Expert Talks and Guest Lectures**

The Director General emphasized the importance of industry interaction and expert engagement for students. It was resolved that each department shall organize at least one Expert Talk or Guest Lecture during the upcoming semester. Departments requiring assistance in identifying

experts or organizing such events may seek guidance and support from the eminent personalities of the respective area.

The meeting ended with a vote of thanks to the Chair.

  
(Member Secretary, IAC)

**Office of Dean Academic Affairs  
BSSITM, Nigohan, Lucknow (U.P.)**

BSSITM/DAA/2026-27/IAC-107

Date: 23/06/2026

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- Director General BSSGI
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- All the HoDs (CSE, IT, AI&ML, ME, EE, ECE, CE, AGE & ASH)
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(Member Secretary, IAC) 23/6/26