BSSITM
AKTU 648 BTE 2289
BABU SUNDER SINGH INSTITUTE OF TECHNOLOGY & MANAGEMENT
(Approved By AICTE, Govt. of India & Affiliated to AKTU, BTE Lucknow)
NH-24B, Raebarely Road, Nigohan, Lucknow (U.P.) - 226302
Tel. : +91 7897462222, 7897472222, www.bssitm.com, Email : info@bssitm.com

NOTICE

All the members of the Hostel and Canteen Management Committee (HCMC), Dean Academic Affairs, Director, and Director General are requested to kindly be present in the Conference Hall on 24-08-2026 at 3:30 PM for a meeting to sensitize and orient the members regarding responsibilities of HCMC and preparations for the New Academic Session 2026–27 and to discuss the review and revision of the Mess Menu.

Member Secretary, HCMC

Office of Dean Studetns' Welfare
BSSITM, Nigohan, Lucknow (U.P.)

BSSITM/DSW/2026-27/ HCMC - 01 Date: 24/08/2026

Copy forwarded for information, necessary action and records:

- Hon'ble Chairman for kind information
- Hon'ble Chairperson for kind information
- Director General BSSGI
- Director (BSSITM)
- Director (BSSCOP)
- Principal (BSSDC)
- Dean Academic Affairs
- All members of Hostel and Canteen Management Committee (HCMC)
- Registrar
- Guard File

24/8/26
Member Secretary, HCMC

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Ref. No:

Date: 24.08.2026

Attendance

Attendance of meeting Held for Hostel & Canteen Management committee for new session preparation & to revise Mess Menu.

S.N	Name	Designation	Deptt.	e.mail ID	Mobile.No	Signature
1	Prof Dr. K K Singh	DG				K K Singh
2	DR. ARUN Kr. SINGH	DIRECTOR		director@bssitm.ac.in	8840024007	[illegible]
3	Dr. Amit K. Srivast.	DAA	ASH	dean@bssitm.ac.in	7607003753	[illegible]
4	Amit Kr. Singh	Warden	Boys Hos	@mitsinghhzp@gmail.com	7607003749	[illegible]
5	Er. Vishavjit	DSW & HOD CCO	CE	bssitmhodce@gmail.com	8090567795	[illegible]
6	Er. Hira Singh	HOD & Chief Warden	CSE & BH	hodCSE@bssitm.ac.in	7607006026	[illegible]
7	Avaneendra Kumar	Accountant Head	A.O.	bssitm@inane@gmail.com	8400289840	24/8/26
8	Er. Raj Kumar Singh	Dy. Registrar	C.E.	rajkumarsingh923@gmail.com	9918737923	24/08/26
9	Preeti Singh	Warden	Girls Hostel	—	8299767093	[illegible]
10	Bindu	Students	Girls Hos	bindubindu[illegible]@gmail.com	8853153816	[illegible]
11	Aditi Maurya	Student	Girls Ho	aditimaurya@855gmail.com	9569626855	@diti
12	Deepak chauhan	Student	CE	deepakchauhan89241@gm	8528793275	Dchauhan
13	Ankush pandey	Student	Boys Hos	ankushpandey81278@gm	9569838591	[illegible]
14	Himank Shukla	Student	C.S.E	Shuklahimank864@gmail.com	9415709715	Himank Shukla
15	Sumit Singh	Student	Boys Host	bhadoriyasumitsingh781@	8115810253	Sumit
16	Abhay P. Singh	Student	Boys Hos	AbhaySingh1621@	6307477521	[illegible]
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MANAGEMENT
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Bhagwan Pur, Uttar Pradesh, India
India
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Minutes of Meeting

The meeting of all the members of the Hostel and Canteen Management Committee (HCMC), Dean Academic Affairs, Director, and Director General was held in the Conference Hall on 24-08-2026 at 3:30 PM to sensitize and orient the members regarding responsibilities of HCMC and preparations for the New Academic Session 2026–27 and to discuss the review and revision of the Mess Menu.

Following officials were present in the meeting:

S. No.	Name	S. No.	Name
1	Prof. (Dr.) K.K. Singh, Director General, Special Invitee	9	Bindu, B. Pharma 3rd Year (Member)
2	Prof. (Dr.) Arun Kumar Singh, Director, Special Invitee	10	Deepak Chauhan, BCE 3rd Year (Member)
3	Prof. (Dr.) Amit Kumar Srivastava, DAA, Special Invitee	11	Ankush Pandey, BBA 3rd Year (Member)
4	Er. Vishavjeet, Dean Students' Welfare & Convener	12	Himank Shukla, BCSE 3rd Year (Member)
5	Mr. Amit Kumar Singh (Warden, Vivekanand Boys' Hostel)	13	Sumit Singh BME 3rd Year (Member)
6	Mr. Raj Kumar, Member	14	Abhay Pratap Singh, B. Pharma 3rd Year (Mess Secy. I)
7	Mr. Avaneendra Kumar, Accountant	15	Aditi Maurya, AIML 2nd Year (Mess Secy. II)
8	Ms. Preeti Singh, (Warden, Saraswati Girls' Hostel)	16	Er. Hira Singh Yadav, Member Secretary

The following agenda items were discussed and the decisions taken are recorded as under:

Point No. 1: Preparations for New Academic Session 2026–27:

At the outset of the meeting, the Director General emphasized the roles and responsibilities of the Hostel and Canteen Management Committee (HCMC) in ensuring the proper administration, management, and maintenance of all hostels and canteen facilities of BSSGI.

The Director General apprised the committee members of the renovation and refurbishment works completed during the previous month, including floor tiling, improvement of the mess area, repair/replacement of taps and toilet flushes, repair and replacement of doors, and painting of hostel rooms, toilets, and verandahs. The hostel residents present in the meeting expressed their appreciation for the improvements and conveyed their thanks to the management. They also requested that the remaining floors of the hostels be renovated and refurbished in a similar manner.

The committee was further informed that Kota stone fixing work on the staircases is currently in progress. In addition, exhaust fans have already been installed in the dining hall and cooking area of the mess to improve ventilation and maintain a hygienic environment.

The members reviewed the existing arrangements and emphasized that all hostel-related facilities must be clean, hygienic, safe, functional, and fully prepared before the arrival of students for the New Academic

Session 2026–27. The committee further stressed the need for regular monitoring and timely completion of all pending maintenance and refurbishment works.

Point No. 2: Review and Revision of Mess Menu:

The existing mess menu was discussed and reviewed in detail. It was decided that the menu should be revised to provide students with nutritious, balanced, hygienic, and varied meals.

Suggestions received from hostel inmates regarding breakfast, lunch, evening snacks, and dinner were discussed and duly considered. Based on these suggestions, appropriate modifications were incorporated into the menu to ensure greater variety, nutritional value, and student satisfaction.

The revised menu will provide adequate variety while maintaining appropriate nutritional standards and ensuring the quality, hygiene, and taste of food. After thorough deliberation with the hostel inmates and considering their suggestions, the following Mess Menu was finalized for implementation with immediate effect.

The committee also emphasized the importance of avoiding food wastage and unanimously decided to display the message:

"NOT TO WASTE FOOD"

All concerned were advised to ensure its strict implementation and to encourage students to consume food responsibly and avoid unnecessary wastage.

BSSGI (Boys and Girls Hostel)

SESSION: 2026-27

MESS MENU

DAYS	BREAKFAST 8:00 AM to 9:00 AM	LUNCH 12:30 PM TO 1:30 PM	EVENING SNACKS 5:00 PM to 6:00 PM	DINNER 8:00 PM TO 9:00 PM
MONDAY	Aaloo Paratha+Tea	Arhar Dal, Chawal, Roti & Aaloo Matar Sabji	Bun+Tea	Arhar Dal, Chawal, Roti & Seasonal Sabji
TUESDAY	Poha+Tea	Kadhi, Aaloo Jeera, Chawal & Roti	Namakpara + Tea	Arhar Dal, Chawal, Roti & Seasonal Sabji
WEDNESDAY	Khasta+Matar+Tea	Arhar Dal, Chawal, Roti & Soyabean Sabji	Chowmin /Macroni +Tea	Mix Dal, Chawal, Roti & Seasonal Sabji
THURSDAY	Poori Sabji+Tea	Rajma, Aaloo Masala, Chawal & Roti	Samosa + Tea	Chola, Chawal, Roti & Kheer
FRIDAY	Kachauri+Tea+Achar	Mix Dal, Chawal, Roti & Seasonal Sabji	Finger Chips +Tea	Dal, Chawal, Roti & Kofta Sabji
SATURDAY	Poori Sabji+Tea	Aaloo Dum, Chawal & Roti	Batata Bada + Tea	Arhar Dal, Chawal, Roti & Seasonal Sabji
SUNDAY	Chola + Chawal + Pyaj + Tea	Matar Paneer/Egg Curry+Poori+Chawal	Biscuit+Tea	Tahri+Raita

Note-All Vegetables are subjected to availability in local market.

Point No. 3: Hostel Facilities and Student Welfare:

The members discussed the need to ensure the proper availability, cleanliness, hygiene, safety, and regular maintenance of essential hostel facilities, including drinking water, sanitation, electricity, security, and other basic amenities.

The hostel inmates were informed that the repair and maintenance of all water purifiers and water coolers installed in the hostels had been completed during the previous month to ensure the availability of safe and potable drinking water for students.

The Director General suggested that metallic nets be installed over the exhaust fans to prevent flies and other insects from entering the hostel dining and cooking areas, particularly during the evening hours. Mr. Amit Kumar Singh (Warden) suggested the purchase and installation of two fly catchers—one in the dining area and one in the kitchen area—to effectively control flies and maintain proper hygiene.

The members further emphasized that regular feedback from students regarding hostel and mess facilities and services should be obtained and duly considered for continuous improvement.

Mrs. Priti Singh suggested that room numbers be displayed/assigned in Saraswati Girls Hostel to facilitate better identification, administration, record-keeping, and room allotment.

The committee appreciated the suggestions and emphasized their timely implementation to ensure a clean, hygienic, safe, and student-friendly hostel environment.

The meeting concluded with a vote of thanks to the Chair.

Member Secretary, HCMC

Office of Dean Studetns' Welfare
BSSITM, Nigohan, Lucknow (U.P.)

BSSITM/DSW/2026-27/ HCMC – 02

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24/8/26

Member Secretary, HCMC